

City of Concord Trustees of Trust Meeting

Minutes of December 12, 2013 Meeting

Meeting was convened at 8:30 AM at Citizens Bank

In attendance: Trustees Michael Aitken, Jeff Schindler & Karen Levchuk; Charles Mathews of Citizens Trust and Investment Group; Michael Jache City of Concord.

Minutes from the August 15, 2013 meeting were distributed for review. A motion was made to approve the minutes by Jeff Schindler and seconded by Karen Levchuk, minutes were unanimously approved.

Michael Jache started the meeting talking with the Trustee's about cemetery trust. The city was approached by two families asking how much money was in the family trust for their cemetery plot which the city has no record of a trust for these families. There was lengthy discussion and concern about how the city funds these two trusts and how the city handles these cases in the future. There was discussion about having a meeting with Terri Knowles from the NH Charitable Trust Division of the Attorney General office. Michael Jache suggested a meeting with the city attorney and the deputy city manager for finance first to discuss further before meeting with the Attorney General Office. Michael Jache indicated he would set up a meeting with the appropriate city staff to discuss further.

Mike Jache then turned the meeting over to Charles for a portfolio review and market update.

Charles started out indicating it has been a good year for equities and a mediocre year for bonds. The million dollar question is how soon does the Fed start tapering on the Quantitative Easing? The two major factors right now for the market is tapering and then the mid-term elections.

Not expecting 2014 will yield similar returns on the equity side as we have seen over the past few years. Anticipate bonds will continue the same course of action they are on at the present time. Charles said there will be a market correction in 2014 so they will sell some stocks and purchase short term bonds in the next year. The strategy for bond purchases will be three to six year range to tie the purchases to the time the Fed has completed their tapering.

The next meeting date was set for March 20, 2014 at 8:30 AM at Citizens Bank