A special meeting of the City Planning Board was held on October 6, 2010 in the City Council Chambers in the City Hall Annex at 7:00 PM.

Present at the meeting were Members Drypolcher (who as Chair presided), Foss, Meyer, Hicks, Shurtleff (City Council representative), and Alternate Member Kenison. Mr. Woodward and Ms. Hebert of the City Planning Division were also present.

At 7:01 PM a quorum was present, and the Chair called the meeting to order. Alternate Member Kenison was seated for absent Member Swope who was not expected.

1. Application by **Franklin Pierce Law Center Corporation** for a site plan of property located at **2 White Street**. (#2010-35)

Determination of Completeness

Ms. Hebert explained this proposal to construct a 12,700 square-foot addition to the Franklin Pierce law Center at 2 White Street.

Mr. Woodward reminded the Board that the request for a waiver to the Site Plan Review Regulations had been withdrawn, which had been to consider allowing a public hearing to proceed immediately.

Ms. Hebert then reported that this application was complete and recommended that it be set for public hearing at the next regular meeting.

Ms. Meyer moved and Mr. Shurtleff seconded that the Planning Board determine this application to be complete be set for public hearing at the regular meeting on October 20th. Motion carried.

The Clerk then reviewed the agenda items scheduled for the upcoming meeting of the Board on October 20th. In addition to the Major Site Plan hearing for Franklin Pierce Law Center, the consultants for the aquifer protection ordinance will be present to finalize the draft ordinance so that the Board would be in a position to recommend the same to the City Council. Also, the staff is finalizing the revised draft of the updated Subdivision Regulations so as to incorporate the Board's review comments and prepare for a public process leading to the adoption of new regulations.

There was no further business to come before the Board and the meeting adjourned at 7:10 PM.

A TRUE RECORD ATTEST:

Douglas G. Woodward Clerk