City of Concord, New Hampshire

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Bradley C. Osgood
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Parking Committee Meeting

March 16, 2015

Present: Jeff Bart, General Public Representative
Byron Champlin, Council Representative
Mark Coen, Council Representative, Chair
Tonya Rochette, Intown Concord Representative
Brent Todd, Council Representative

Staff: Carlos Baia, Deputy City Manager
Robert Mack, Traffic Engineer
Alison Sinisgallo, Parking Division
Matt Walsh, Director of Redevelopment, Downtown Services & Special Projects

Guests: Jim Bouley, Mayor
Jason Schrieber of Nelson Nygaard

1. Overview of Agenda

2. Adoption of Minutes

Jeff Bart, General Public Representative moved to accept the November 17, 2014 meeting minutes. Byron Champlin, Council Representative seconded. The motion passed unanimously.

3. Referrals for Recommendation

a. Magalie Lawrence / 31 Beacon Street: Request to eliminate on-street parking on Beacon Street; generally between #28 Beacon Street and Lyndon Street

Matt Walsh, Director of Redevelopment, Downtown Services & Special Projects presented the committee a referral from Magalie Lawrence, resident of 31 Beacon Street. Ms. Lawrence requests parking be eliminated on Beacon Street between 28 Beacon Street and Lyndon Street. Ms. Lawrence was not present to address the committee. Ms. Lawrence request stems from difficulty she encounters when trying to exit her driveway when there are vehicle parked across the street from her driveway. The amount of snow experienced this season has exacerbated the difficulty in exiting the driveway. Robert Mack, Traffic Engineer informed the committee that the street is approximately 30 feet wide under normal conditions. Mr. Mack suggests Ms. Lawrence request “Emergency No Parking” signs be posted as needed should the street become too narrow due to snow banks. Mr. Bart moved that no action be taken. Tonya Rochette, Intown Concord Representative seconded,

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adding that Ms. Lawrence be encouraged to request “Emergency No Parking” signs as suggested by Mr. Mack. The motion passed unanimously.

4. Strategic Parking Plan: Review of Recommendations with Consultant

Jason Schrieber of Nelson Nygaard reviewed recommended changes to the current parking configuration. These changes include eliminating time limits in metered parking zones, implementing a 3 tiered pricing schedule for meter fees, selling permits in the parking garages in lieu of leases, and introducing a resident permit program. Mr. Walsh informed the Committee that these recommendations are not final; he and the consultants are still working on the financial pro forma to model the financial implications of the proposed recommendations. Specifically, Mr. Walsh noted that the City Administration will not present the findings of the study until they are certain that the draft recommendations are financially viable. The final recommendations will be presented to the Committee prior to being presented to the City Council; tentative time frame for presenting to City Council being May or June.

5. Capital Commons Parking Garage Reorganization Plan

Mr. Walsh presented the Committee a plan to reorganize the layout of leased and public parking spaces in the Capital Commons Garage. Currently there is a mix of both public and reserved spaces on each level of the garage. The Relocation Plan will group all of the public hourly spaces together. This change will help to reduce confusion amongst the hourly users. The change will also make the proposed transition to a permit system easier to implement should the City choose to do so in the future. Mr. Champlin moved to accept the Relocation Plan as submitted. Ms. Rochette seconded. The motion passed unanimously.

6. Other Business

No other business was discussed.

7. Adjourn

Mr. Champlin moved to adjourn. Brent Todd, Council Representative seconded. The motion passed unanimously.

The meeting adjourned at 6:00pm

Respectfully Submitted,

Alison Sinisgallo, Parking Division

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