



CITY OF CONCORD
NEW HAMPSHIRE
Community Development Department
Engineering Services Division

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Edward L. Roberge, PE
City Engineer

CITY OF CONCORD
POLES AND WIRES COMMITTEE

MEETING MINUTES

MARCH 25, 2011 – 2:00 PM

2ND FLOOR CONFERENCE ROOM, CITY HALL

ATTENDEES

Ed Roberge, City Engineer
Chip Chesley, General Services Director
Douglas Woodward, Planning Director
Paul Gendron, City Surveyor
Susan Golden, Appraiser, Assessing Department
Rick Wollert, Concord Fire Dept.

CALL TO ORDER

Ed Roberge called the meeting to order and briefly outlined the agenda.

APPROVAL OF 12/17/10 MEETING MINUTES

Doug Woodward moved to approve the 12/17/10 Poles and Wires Committee meeting minutes. Chip Chesley seconds the motion. After brief concurrence the motion to approve the minutes was unanimously approved.

CONDITIONAL APPLICATIONS

1. segTEL, Request for Licensure of new fiber optic cable to be installed on several streets, within the City Right-of-Way
School Street, Pine Street, Centre Street, Washington Street, North State Street, Fisherville Road, and Village Street.

Paul Gendron explained that segTEL has submitted eight different packages encompassing a run from the previously approved application at School Street, then easterly along School to Pine Street, northerly on Pine to Centre Street and across Centre to Washington Street, northeasterly on Washington to North State Street, northerly on North State to Fisherville Road, northerly on Fisherville to Village Street, then northerly along Village to the town line with Boscawen. He explains that each street is a separate petition and license, each one subject to the \$10 fee set by statute. He indicates that segTEL included a check with each petition and license. Paul Gendron recommends that segTEL's petitions be accepted.

A brief discussion ensued and Rick Wollert explained the general process that is involved with make ready work, including Fairpoint / Unutil setting new poles, and payment to the City for its make ready work.

Doug Woodward noted that there had been recent discussions regarding future plans for streetscape work in the Penacook area that may require the removal of utility poles and the placement of utilities underground, and its impact on the work planned by segTEL. Ed Roberge concurred and recommended that notice should be made to the applicant or included as a condition to the license.

Ed Roberge noted the existence of redundant pole lines, in addition to the main line run, along North State Street, Fisherville Road, and Village Street and requested that the applicants' utility run not be located along the redundant pole line. In that, Ed Roberge made a motion to accept Paul Gendron's recommendation that the applications be conditionally approved with the following conditions and was seconded by Doug Woodward:

1. That the City reserves its rights to require all utilities to go underground as part of the Penacook Streetscape project.
2. That segTEL's installation along North State Street, Fisherville Road, and Village Street shall utilize the main line run and not the redundant pole line.
3. That segTEL shall make annual reports to the Poles and Wires Committee informing it of the progress of its infrastructure, and shall notify the Committee upon its completion of the project.

OLD BUSINESS

1. Fairpoint Communications LLC and Unutil Energy Systems, Request for Licensure of one (1) replacement pole on Airport Road, within a City Right-of-Way Airport Road.

Paul Gendron explained that at its May 21, 2010, regular meeting, the Committee discussed a proposal by Fairpoint to relocate a pole along Airport Road at Prescott Oil. Prescott had asked Fairpoint to relocate the pole adjacent to its driveway to better accommodate truck access. The Committee accepted the recommendation to conditionally approve the application subject to final approval of the location of the replacement pole. He explained that the final Petition and License had been

submitted to the City in November, 2010, and the final pole location was inspected in December, 2010. He reported that this application was therefore completed and filed in the records of the Poles and Wires Committee.

NEW BUSINESS

Paul Gendron explained that segTEL, pursuant to the Committee's condition for the previous approval, had submitted a letter indicating that as of April 1, 2011, no new installations had occurred since their previous report of December, 2010. A brief discussion ensued regarding that letter and whether an installation had actually occurred along South State Street near Fayette Street. Paul Gendron pointed out that the meeting minutes for December 17, 2010, stated the following:

“A brief discussion ensued regarding the installation of facilities prior to licenses being obtained and whether the City has the authority to halt work. Rick Wollert indicated that segTEL had installed into the conduit along South State Street prior to even submitting an application for a license. It is suggested that the committee investigate further. It is also suggested that Engineering Services inspectors will be more aware of excavation requests and the installation of underground conduit.”

Rick Wollert was asked to visit the site and attempt to determine if an installation had actually occurred. If it was determined that an installation had occurred, segTEL should be informed, and asked to conduct further investigation and report again to the Committee.

NEXT MEETING

Paul Gendron noted that the next committee meeting is scheduled for June 17, 2011.

ADJOURNMENT

There being no further items to discuss, Edward Roberge made a motion to adjourn and was seconded by Doug Woodward.