

**CONCORD HOUSING & REDEVELOPMENT**  
**Board of Commissioners**  
**Regular Monthly Minutes**  
**October 3<sup>rd</sup>, 2012**

The Concord Housing & Redevelopment’s Board of Commissioners met October 3<sup>rd</sup>, 2012 at 23 Green Street Concord, NH 03301.

- I.** Chairperson Ari Pollack called the meeting to order at 8:03am and asked for roll call. The response:

<b>PRESENT</b>	<b>ABSENT</b>
Commissioner Pollack	
Commissioner Fowler	
Commissioner Madden	
Commissioner Burger	
Commissioner Rounds	

Also present at the meeting were Housing Authority Staff; John Hoyt Executive Director, Craig Dunning, Special Projects, Josh Crawford, Maintenance staff, and Heather Sargent, Director of Administration.

- II.** The Chair called for a motion on the September 5<sup>th</sup>, 2012 meeting minutes. Commissioner Madden moved that the meeting minutes be approved. Commissioner Rounds seconded the motion. The motion passed unanimously.
- III.** The Chair then called for a review of General Correspondence. Mr. Hoyt presented the Concord Chamber Review which featured inserts on Lee Avenue and Show Hoppers. He also presented the CH&R October newsletter.
- There was no further correspondence so the period was declared closed.
- IV.** The Chair than opened the floor for public comment. There was no one from the public present and the period was declared closed.
- V.** The Chair then called attention to the Old Business portion of the agenda:

**1. Tri-State Review**

Mr. Hoyt reported that there was a great turnout at the event in general and three CH&R Commissioners had been able to attend. Commissioners in attendance remarked that the OIG presentation was informative and were impressed by the show of respect Mr. Hoyt was given by his colleagues throughout the event.

There was no other Old Business to be discussed and the period was declared closed.

**VI.** The Chair then called attention to the New Business portion of the agenda:

**1. Visit from Maintenance Staff: Josh Crawford**

Mr. Crawford introduced himself and informed the Board that he has been with CH&R since 2008 working his way from the Grounds Crew to Maintenance Staff. He was questioned by the Board about his assignments, challenges he faces, improvements he wishes could be made, and how he handles tenants. Mr. Crawford reported that he wished he could access the work order history so that he could better track the work he had performed in a particular unit, but overall enjoys his job.

**2. Other:**

Mr. Hoyt informed the Board that a building located at 5-9 North Main Street was being offered for sale for \$595,000. It currently houses the Let's Dance Studio, the old Suitcase store and Imagination Village. Commissioner Madden asked about parking issues if we were to try to make it into housing units. Commissioner Pollack said the City is encouraging parking opportunities within existing parking garages with an ordinance and that the work being proposed on Main Street will help as much as it may hinder any redevelopment opportunities. Commissioner Burger asked about how we would use the space if we purchased it. Mr. Hoyt said that the commercial space would remain and possibly try to make housing on the second floor. Commissioner Pollack asked Mr. Hoyt to keep the Board informed about this opportunity.

Commissioner Fowler asked about the latest on Walker School. Commissioner Pollack thought that the Concord Group was the most viable option, but that would leave their current building vacant.

Mr. Hoyt and Mr. Dunning did a walk-through of the former school on Summer Street in Penacook. He reported that purchasing terms are similar to other city-owned properties and that it is a registered historical property. It is their opinion that the cost to make it into rental units far exceeds the possible rental income to be made.

There was no other New Business to be discussed and the period was declared closed.

Commissioner Pollack asked for a motion to adjourn. Commissioner Rounds moved the motion and Commissioner Madden seconded the meeting be adjourned. The motion to adjourn was passed unanimously and the meeting was declared over at 8:46 am.