

CONCORD HOUSING & REDEVELOPMENT
Board of Commissioners
Regular Monthly Minutes
August 8th, 2012

The Concord Housing & Redevelopment’s Board of Commissioners met August 8th, 2012 at 23 Green Street Concord, NH 03301.

- I.** Chairperson Ari Pollack called the meeting to order at 8:03am and asked for roll call. The response:

PRESENT	ABSENT
Commissioner Pollack	
Commissioner Fowler	
Commissioner Madden	
	Commissioner Burger
Commissioner Rounds	

Also present at the meeting were Housing Authority Staff; John Hoyt Executive Director, Craig Dunning, Special Projects, and Heather Sargent, Director of Administration.

- II.** The Chair called for a motion on the July 11th, 2012 meeting minutes. Commissioner Rounds moved that the meeting minutes be approved. Commissioner Madden seconded the motion. The motion passed unanimously.
- III.** The Chair then called for a review of General Correspondence. CH&R August resident newsletter was shared. There was no other correspondence and the period was declared closed.
- IV.** The Chair than opened the floor for public comment. There was no one from the public present and the period was declared closed.
- V.** The Chair then called attention to the Old Business portion of the agenda:
- 1. Annual Plan Update**
Mr. Hoyt informed the Board that he is awaiting numbers from the annual purging of the waitlists before presenting the Plan. He stated that it will be brought to the Board in September. Commissioner Pollack confirmed the deadline for the approval of this document as September 30th, 2012.

2. Section 8 Audit Results

Mr. Hoyt informed the Board that HUD's audit of our financial reporting over the last seven years went well. A draft of their findings should be available within 45 days. They believe that CH&R owes \$68,000 to HUD for leasing beyond the ACC limited 224 vouchers. This figure is reasonable according to Mr. Hoyt considering the changes in regulations and the demand for service that occurred throughout this time period. He reported that this money will sit at the US Treasury with the intention of being ours if and when it is needed. However given the financial crisis of the federal government, not much faith is being put on this money being kept there for our future use. Commissioner Fowler asked if it is the policy of HUD to accept these auditor's findings. Mr. Hoyt said that it was since they are HUD employees however a final report was still 6-9 months away. Mr. Hoyt pointed out that besides these findings. The auditor's further concluded that the methodology used for the direct costs to the Central Cost Center is reasonable.

3. Other

Mr. Hoyt informed the Board that we are working to lease-up Lee Ave and both houses on Prince Street are occupied. He stated that Parmenter Place is fully occupied and the typical vacancy due to turn-over exists in the Public Housing program.

Mr. Hoyt told the Board that there has been no further communication or information about Concord Royal Gardens or the Concord School District.

There was no other Old Business to be discussed and the period was declared closed.

VI. The Chair then called attention to the New Business portion of the agenda:

1. Executive Director Review

At 8:21am the Board voted to go into Executive Session. All CH&R staff left the meeting and the Board went behind closed doors.

There was no other New Business to be discussed and the period was declared closed.

Commissioner Pollack asked for a motion to adjourn. Commissioner Madden moved the motion and Commissioner Rounds seconded the meeting be adjourned. The motion to adjourn was passed unanimously and the meeting was declared over at 8:50 am.