

**CONCORD HOUSING AND REDEVELOPMENT
Board of Commissioners Meeting Minutes
January 4th, 2012**

The Concord Housing and Redevelopment’s Board of Commissioners met January 4th, 2012 at 23 Green Street Concord, NH 03301.

- I.** Chairperson Ari Pollack called the meeting to order at 8:12am and asked for roll call. The response:

PRESENT	ABSENT
Commissioner Pollack	
Commissioner Fowler	
Commissioner Madden	
Commissioner Burger	
Commissioner Rounds	

Also present at the meeting were Housing Authority Staff; John Hoyt Executive Director, Craig Dunning, Special Projects, Dawn LaClair, Director of Housing, and Heather Sargent, Director of Administration.

- II.** The Chair called for a motion on the December 7th, 2011 meeting minutes. Commissioner Fowler moved that the meeting minutes be approved. Commissioner Madden seconded the motion. The motion passed unanimously.

- III.** The Chair then called for a review of General Correspondence. Mr. Hoyt presented the NH Business Magazine that had a picture from the ribbon cutting at 23 Green Street.

There was no other correspondence and the period was declared closed.

- IV.** The Chair then called attention to the Old Business portion of the agenda:

Mr. Dunning reported that Associated Concrete Coatings were waiting for the lift and a decent weather day to do the work on portions of the façade at the Crutchfield Building. He indicated that this was a small fix for a larger issue that would cost a lot of money to fix.

There was no other Old Business to be discussed and the period was declared closed.

- V.** The Chair then called attention to the New Business portion of the agenda:

1. Dawn LaClair, Director of Housing

Ms. LaClair provided information regarding the Section 8 Program. She stated that we have 139 different landlords who participate of which the largest are Keystone and MB Management. She reported there are currently 212 voucher holders, 3 homeownership vouchers and 7 project based vouchers that we manage. She provided the area Fair Market Rents by bedroom size and explained that the average HAP is \$572/month. Mr. Hoyt added that it is a tough balancing act to spend all the money HUD allocates to us without over leasing. He commended Ms. LaClair on the wonderful job she does.

2. Other

Mr. Hoyt announced that he would be attending the PHADA conference in Florida and will be away from the office from January 9th until January 12th. He explained that this was one of larger housing advocacy groups that he takes an active role in.

There was no other New Business to be discussed and the period was declared closed.

Commissioner Pollack asked for a motion to adjourn. Commissioner Rounds moved the motion and Commissioner Fowler seconded the meeting be adjourned. The motion to adjourn was passed unanimously and the meeting was declared over at 8:42am.