

CONCORD HOUSING AND REDEVELOPMENT
Board of Commissioners Meeting Minutes
June 1, 2011

Concord Housing and Redevelopment’s Board of Commissioners met June 1, 2011 at 10 Ferry Street, Suite 302, Concord, NH 03301.

- I.** Chairperson Ari Pollack called the meeting to order at 8 am and asked for roll call. The response:

PRESENT	ABSENT
Commissioner Pollack	Commissioner Leon
Commissioner Fowler	
Commissioner Burger	
Commissioner Madden	

Also present at the meeting: Housing Authority Staff John Hoyt, Executive Director, Dianne Strong, Administrative Assistant and Violet Rounds

- II.** The Chair called for a motion on the May 4th, 2011 meeting minutes. Commissioner Fowler moved that the meeting minutes be approved. Commissioner Madden seconded the motion. The motion passed unanimously.
- III.** The Chair then moved to open the floor for Public Comment. There was none and the period was declared closed.
- IV.** The Chair then called for a review of General Correspondence. There was none and the period was declared closed.
- V.** The Chair then called attention to the Old Business portion of the agenda:
1. **Pitman Place Update:**
The Planning Board approved the site plan at a May 18th public hearing. Mr. Hoyt will meet with NHHFA and Sullivan Construction near the end of the month to sign financing and construction documents in the anticipation of a July 11th construction start date.
 2. **Green Street:**
Mr. Hoyt informed the board that the Green Street property has been torn down and the foundation forms will be installed today June 1st, 2011. The market study from Capital Appraisals, appraises the site for 600K for the land and structure. The financing is all in place with Merrimack County Savings Bank for 480K.
 3. Mr. Hoyt reports the Parmenter Place has 23 leased units and two more to be leased by July 2011.

There was no other Old Business to be discussed and the period was declared closed.

VI. The Chair then called attention to the New Business portion of the agenda:

1. Resolution #1269 – 2012 Annual Budget:

Mr. Hoyt presented the board with the FYE 09/30/2012 Combined Budget package. The Board had previously seen first the (Inflows) revenue budget and subsequently the (outflows) expense budget. Mr. Hoyt cautioned that all could change when Washington produced a final federal budget.

Commissioner Fowler moved that the meeting minutes be approved. Commissioner Madden seconded the motion. The motion passed unanimously

2. Resolution #1270 – Annual Plan and Policies.

Mr. Hoyt explained how HUD runs this program however; local housing authority's can make policies. CHA has the policies in a binder in the lobby of the main office for the public to view. Mr. Hoyt explained that the seasonal local preference must have some type of understanding with the expectation to return to work in order for the individual to receive that preference. Mr. Hoyt also mentioned how names are chosen from the waiting list, he explained the maximum score an individual could obtain is a 9 then we refer to the date of the application prior to intake. Mr. Hoyt also asked the board to remove preference for the 30% of income per family size.

Commissioner Fowler moved to approve the removal effective June 1, 2011 and Commissioner Berger second the motion. The motion passed unanimously.

3. Resolution #1272 – Security Cameras in the High Rises.

Irish Electric was the low price for the high rise security cameras. Their price was \$9,841 with Pelmac offering the second lowest price at \$14,624. The Executive Director did not wish to proceed with the swipe card entry system believing it was too expensive and created too many administrative headaches

Commissioner Pollock moved to budget for the security cameras and Commissioner Madden 2nd the motion. Motion passed unanimously.

There was no other New Business to be discussed and the period was declared closed.

Commissioner Pollack asked for a motion to adjourn. Commissioner Fowler moved that the meeting be adjourned. Commissioner Madden seconded. The motion to adjourn was passed unanimously and the meeting was declared over at 9:00 am.