



# City of Concord, New Hampshire

## PURCHASING DEPARTMENT

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October 24, 2006

### ADDENDUM NUMBER ONE

RFP23-07

### TRAFFIC ROUNDABOUT PLANNING, DESIGN AND ENGINEERING SERVICES

TO ALL FIRMS OF RECORD: This addendum forms a part of and modifies the proposal and contract documents and technical specifications for the project named above. The following additions, changes and clarifications are made to the original proposal documents:

- 1. Proposal Due Date/Time.** The due date and time for the submission of proposals shall be changed from Friday, October 27, 2006 not later than 2:00 PM to **Tuesday, October 31, 2006 not later than 2:00 PM.**
- 2. Statement Preparation, Paragraph e. Level of Effort, Page 22 of 43.** This paragraph shall be changed to read: "For each of the tasks outlined in the work program above, estimate the level of effort for all direct and sub-consultant labor. The CONSULTANT shall submit this level of effort under the same separate cover as the Compensation."
- 3. Proposal Submission, Page 19 of 43.** The last paragraph of this section shall be changed to read: "The level of effort and fee proposal shall not be opened until after all proposals have been reviewed and evaluated and a consultant has been chosen for contract award. Only the level of effort and fee proposal of the selected consultant shall be opened. If the consultant's fee proposal exceeds the City's budget for this project the consultant and the City shall enter into negotiations. If, as a result of these negotiations, the consultant's fee still exceeds the City's budget then the level of effort and fee proposal of the second rated consultant shall be opened. This process shall be repeated until a consultant is hired."

PLEASE BE ADVISED THAT THE PROPOSER MUST ACKNOWLEDGE RECEIPT  
OF ADDENDUM ONE ON THEIR PROPOSAL SHEET.

CITY OF CONCORD, NEW HAMPSHIRE

*Douglas B. Ross*

DOUGLAS B. ROSS  
PURCHASING AGENT