



City of Concord, New Hampshire

PURCHASING DIVISION

CITY HALL
41 GREEN STREET
CONCORD, NH 03301
(603) 225-8530
FAX: (603) 230-3656

INVITATION FOR BIDS

The Purchasing Division, 1st Floor, City Hall, 41 Green Street, Concord, New Hampshire 03301, will receive sealed Bids for:

"B17-08, CONCORD MUNICIPAL AIRPORT DEMOLISH THREE RESIDENTIAL BUILDINGS

until **2:00 PM on February 15, 2008** at which time and place they will be opened and publicly read. The sealed envelope should be plainly marked:

"B17-08, CONCORD MUNICIPAL AIRPORT DEMOLISH THREE RESIDENTIAL BUILDINGS

Requests may be issued only by the Purchasing Agent to authorized firms, and are not transferable, unless authorized by the Purchasing Agent.

A mandatory pre-bid meeting (attendance required for all prospective bidders) will be held at the City of Concord, City Hall, 2nd floor Conference Room, 41 Green Street, Concord, NH 03301 at **9:00 AM on February 5, 2008**.

Each bid shall be accompanied by a certified check, cash, check drawn by a New Hampshire bank, or bid bond for and subject to the conditions provided in the Instructions to Bidders. The amount of such bid deposit shall be ten percent (**10%**) of the total bid, made payable to the City of Concord, New Hampshire.

The successful bidder will be required to furnish a Performance Bond and a separate Payment Bond in the amount of one hundred percent (**100%**) of the contract price.

On not later than the last day of every month, the vendor shall prepare and submit an invoice covering the total quantities of work that have been completed from the start of the job up to and including the last day of the preceding month together with such supporting evidence as required by the City.

On not later than the last day of the subsequent month, the City shall, after deducting previous payments made, pay to the vendor 90% of the amount of the estimate as approved the City

Engineer. The 10% retained percentage shall be held by the City until final inspection and acceptance. At such time the retainage may be reduced to 5% of the total value of the contract and this amount shall be held during the **twelve (12) month** guarantee period. This retainage shall be held in a non-interest bearing accountant.

If the work remains incomplete after the time as specified in Technical Specifications Item G-001 paragraph 001-3.1, the Contractor shall pay the Owner as liquidated damages the sum of **one thousand dollars (\$1000.00) plus engineering costs** per day for each and every calendar day that the work remains incomplete beyond the above specified time as provided in the General Provisions.

Plans and specifications may be obtained at the City of Concord Purchasing Office, 41 Green Street, Concord, New Hampshire, 03301 upon payment of a twenty-five dollar (\$25.00) non-refundable fee payable to the City of Concord for each set.

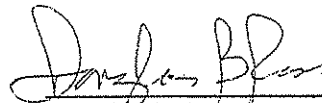
All requests for contract documents by mail shall be made to the City of Concord and include a \$10.00 shipping and handling charge in addition to the \$25.00 fee.

The City of Concord reserves the right to reject any or all bids or any part thereof, to waive any formality, informality, information and/or errors in the bidding, to accept the bid considered to be in the best interest of the City, or to purchase on the open market if it is considered in the best interest of the City to do so. Failure to submit all information called for and/or submission of an unbalanced bid are sufficient reasons to declare a bid as non-responsive and subject to disqualification.

Bids which do not incorporate our requested format for demolishing three residential buildings are subject to disqualification.

All bids are advertised at the discretion of the city, in various publications, and are posted publicly at the City of Concord: (1) City Hall, 1st Floor, 41 Green Street, Concord, NH 03301; and (2) Website at www.onconcord.com/purchasing.

APPROVED:



Douglas B. Ross
Purchasing Agent

APPROVED:

1/17/08

Date

Bid Due Date/Time: February 15, 2008 Not Later Than 2:00 PM

ITEM G-001 SUMMARY OF WORK AND SPECIAL WORK REQUIREMENTS**CONTRACT DOCUMENTS**

001-0.1 This section of these specifications is a part of the Contract Documents as defined in the General Conditions. All applicable parts of the balance of the Contract Documents are equally as binding for this as for all other sections.

001-1.1 GENERAL. The special requirements set forth in this section of these specifications shall govern any aspect of the contract work where such requirements are deemed applicable by the Owner or the Engineer. The purpose of these requirements is to insure that the contract work does not damage private property or create any hazard to aircraft operations, and point out special coordination or schedule conditions that the Contractor should be aware of. It shall be the Contractor's responsibility to conduct all work in strict accordance with the special requirements set forth herein and to fully cooperate with the Owner and the Engineer in every way necessary to fulfill the purposes of these requirements as set forth above.

001-2.1 DESCRIPTION. The project will consist of the demolition and removal of three existing residential buildings near the Concord Municipal Airport. The buildings vary in size from approximately 1200 square feet to approximately 2000 square feet. The project includes clearing and grubbing of the site; removal of the existing building, foundation, and floor; removal and disposal of bituminous concrete and concrete pavement; removal and proper disposal of all on site identified asbestos materials; disconnection and removal of all utility services; excavation, hauling, disposal, backfill of foundation and all other excavations; compaction; and site restoration, including topsoil respread and seeding. The intent is that the site be cleared, leveled, and mowable at the completion of the project.

001-3.1 RECYCLING. The Contractor will be given the option to crush the existing concrete to 6 inch minus and either remove from the site or stockpile as directed for future use.

001-4.1 PROJECT SCHEDULE. Upon execution of the contract, the Owner will issue a written "Notice to Proceed" which will specify an effective date for the Contractor to begin work at the site. The project is divided into two (2) distinct work areas All work under this Contract must be completed within each work area of the date specified in the "Notice to Proceed" as follows:

Work Area 1: Total 5 Calendar Days
Work Area 2: Total 15 Calendar Days

001-5.1 LIQUIDATED DAMAGES. If the work remains incomplete after the time specified in paragraph 001-3.1 for the completion of all work, the Contractor shall pay the Owner as liquidated damages the sum of **one thousand dollars (\$1000.00)** per day for each and every calendar day that the work remains incomplete in each Work Area beyond the above specified time as provided in the General Provisions.

001-6.1 DAILY SCHEDULES REQUIRED. To facilitate the specific requirements and intent of this section, the Contractor shall prepare and submit a schedule of operations for each work area. The schedule shall be given to the Owner one week prior to the commencing of any work. The schedule shall be subject to the approval of the Owner, and shall include as a minimum, the following:

1. Major work items to be accomplished.
2. Subcontractors to be on site.
3. Number of personnel to be on site.
4. Type and quantity of equipment to be on site.
5. Areas of the site where construction is scheduled.
6. Any anticipated closing of facilities that will be required.
7. Other information requested by the Owner.

The Owner may disallow work in areas not included in the current work schedule.

The Contractor shall have a competent superintendent on the work **at all times** who is fully authorized to act as his/her agent on the work. The superintendent shall be capable of reading and thoroughly understanding the plans and specifications and shall receive and fulfill instructions from the Engineer or the Owner.

The Contractor shall provide the Owner with the name(s) and telephone number(s) of a person or persons that can be contacted before or after work hours for emergency situations effecting the construction. The Contractor shall be "on call" at all times during the length of the construction period.

001-7.1 AIRCRAFT OPERATIONS AREAS. This project will have no impact to airport operations.

001-8.1 SEQUENCE OF WORK. Upon receipt of the NOTICE OF AWARD of the contract, the Contractor shall submit a description of equipment and materials to be used in the demolition process, a list of employees who will be working on the jobsite, and a description of the proposed building demolition method. Once approvals have been obtained, the Contractor shall order all necessary equipment and materials and shall notify the Owner of their receipt.

The Contractor has **3** calendar days to complete the work in Work Area 1, **6** calendar days to complete the work in Work Area 2. Refer to Contract Drawings for designated Work Areas.

001-9.1 FLAGPERSONS.

The Contractor shall provide Flagpersons or uniformed officers at locations where the haul routes enter public streets or highways in accordance with the applicable State and local requirements.

001-10.1 STORAGE AREA AND EQUIPMENT YARD. The Contractor will be permitted to store equipment needed for the immediate work on hand within the work area as approved by the Owner. All equipment booms shall be lowered at the close of each day's work or when stored.

The Contractor (and his/her subcontractors) shall provide all necessary temporary fencing and gates to protect materials and equipment from pilferage. The Owner will not be responsible for any vandalized equipment or material stored in the work area.

Any area occupied by the Contractor shall be maintained in a clean and orderly condition satisfactory to the Owner. Particular attention shall be given to the elimination of combustible rubbish or debris in the areas and none shall be left exposed overnight or at other periods of time the work is shut down.

At the completion of the contract, all Contractor's and subcontractor's facilities will be removed promptly in a workmanlike manner and the area restored to original condition, left clean and free of all debris or surplus material.

001-11.1 HAUL ROUTES. When public highways must be used for haul routes, it will become the Contractor's responsibility to obtain the proper permits needed for this function and to obey all rules and regulations pertinent to the public highways.

All paved haul roads or access roads shall be kept clean at all times to prevent the accumulation of dirt and mud and the generation of dust by sweeping, washing or other methods directed by the Owner. Unpaved haul roads, if any, shall be maintained by blading and filling when directed by the Owner and dust shall be controlled at all times.

All haul roads disturbed shall be restored to their original condition or better before the Contract will be considered complete. All restoration and dust control on haul roads shall be at the Contractor's expense.

001-12.1 WETLANDS. Disturbance of wetlands is a potential violation of Federal, State and local regulations. No disturbance of the wetlands shown on the plans is intended as part of this project. The Contractor shall take precautions to avoid any disturbance of wetlands as part of his/her work. Prior to the start of work, the Contractor shall clearly mark the wetlands within the work area as shown on the plans, by the placement of silt fence, construction fence or similar means acceptable to the Engineer. The Contractor shall pay all fines assessed against the airport and related expenses due to violations caused by the Contractor and his/her personnel, subcontractors and vendors.

001-13.1 MAINTENANCE OF THE CONSTRUCTION SITE. The Contractor shall keep the construction site free of paper, boxes, and other debris which could be blown onto the roadways.

The Contractor shall also be responsible for supplying any other equipment as may be necessary to clean all areas that are contaminated as a result of his/her operations to the complete satisfaction of the Owner.

Trucks loaded in the construction area shall have loads trimmed as necessary to assure that no particles, stones or debris will fall off and that no legal load limits are exceeded.

The Contractor shall be particularly careful not to track foreign material onto pavements outside of and within the airport. The Contractor shall be responsible for removing foreign materials from vehicle tires prior to the vehicle leaving its work area.

001-14.1 RECORD DRAWINGS AND FINAL SURVEY. The Contractor shall maintain as built notes and dimensions of any utilities demolished, abandoned, or cut and capped. Description notes shall include utility type, size, and dimension, and as built utilities shall also be located by survey with an accuracy of plus or minus 1 foot.

001-15.1 UNDERGROUND UTILITIES AND CABLES. Prior to commencement of any excavation the Contractor shall coordinate all work on and in the vicinity of the underground utilities and cables with the appropriate agencies as listed in Item M-001 paragraph 001.1-2-7

The Contractor shall furnish and install all materials necessary to protect existing underground utilities and cables that are to remain and to make any temporary connections necessary to maintain operations of the underground utilities and cables that are to be relocated until the permanent relocation can be made.

The Contractor shall repair, at his/her own expense, any underground cables damaged by his/her operations including any damage done by driving his/her equipment over existing underground cables.

001-16.1 PROJECT PHOTOGRAPHS. The Contractor shall furnish photographs of the project, the views shall be as directed or approved by the Engineer. The photographs shall show the project site prior to construction, work in progress and the project site at the completion of work.

001-17.1 BARRICADES. The Contractor shall furnish barricades. Barricade cost is incidental to the project and shall not be paid for separately.

METHOD OF MEASUREMENT

001-2.1 ENGINEER'S FIELD OFFICE. NOT USED.

001-2.2 OTHER FACILITIES OR REQUIREMENTS. No separate measurement of payment will be made for the provisions of facilities or the compliance with requirements under this section of these specifications, except as specified above. The provision of facilities and compliance with requirements covered by this section of these specifications shall be considered incidental to the various items of work specified hereinafter and all costs in connection with such provisions and compliance shall be included in the various unit and lump sum prices bid for the work items specified under other sections of these specifications.

END OF SECTION