



City of Concord, New Hampshire

PURCHASING DEPARTMENT

CITY HALL, 41 GREEN STREET

CONCORD, NH 03301

(603) 225-8530

FAX: (603) 230-3656

April 17, 2009

ADDENDUM NUMBER ONE

RFP40-09

LIBRARY BUILDING RENOVATION-SEAL MASONRY EXTERIOR
TO ALL FIRMS OF RECORD: This addendum forms a part of and modifies the proposal and contract documents and technical specifications for the project named above. The following additions, changes and clarifications are made to the original proposal documents:

1. **Mandatory Pre-Proposal Meeting Sign-In Sheet.** The sign-in sheet from the mandatory pre-proposal meeting held on April 14, 2009 beginning at 10:00 am is attached for your review and records.
2. **Request for Proposals, RFP40-09, Library Building Renovation-Seal Masonry Exterior, Scope of Services, General, Page 13.** Delete the first paragraph and replace it with the following: "The City of Concord, New Hampshire (hereafter referred to as the CITY), is seeking the services of a qualified firm to provide all labor, material and equipment to seal the masonry exterior of the Concord Public Library, 45 Green Street, Concord, NH 03301. The firm must possess the qualifications, experience and facilities to provide the services required by this Request for Proposals."
3. **Scope of Services. Project Description. Page 13. Clarification / Additions.**
 1. Power wash using a heavy duty restoration cleaner and apply a clear sealant to all the building's exterior masonry and granite surfaces. Included in the exterior surfaces that must be treated is the library's courtyard located on the second level and accessible from the second level and the roof.
 2. No change.
 3. Remove the existing sealant from the perimeter of the windows, curtain walls, and all metal to metal joints within the window frame and apply new sealant.
 4. No change.
 5. Clean all library windows, after the exterior sealant has been applied, in order to remove any sealant overspray.

Contractor will take all steps necessary to prevent damage to the Library's in-ground sprinkler system and landscaping (including flowers and scrubs). If damage occurs, the contractor is responsible for repairing or replacing damaged items.

4. **Library Hours.** The current hours of operation for the Concord Public Library are as follows:

Monday – Wednesday:	9:00 am – 8:30 pm
Thursday:	11:00 am – 5:30 pm
Friday:	9:00 am – 5:30 pm
Saturday (Sept – mid June):	9:00 am – 5:30 pm
Saturday (Mid-June to Labor Day):	9:00 am – 2:00 pm
Sunday (Sept – April):	1:00 pm – 5:30 pm
Sunday (May through Labor Day):	Closed

5. **Additional Parking Spaces.** If a contractor requires more than the two (2) spaces being provided by the City, additional spaces may be rented (and meters bagged) from the Concord Police Department, Parking Control Division for \$10 per day per space.

6. **Proposal Submission Checklist, Page 16.** Please remove the Proposal Submission Checklist, page 16, and replace it with the attached Revised Proposal Submission Checklist.

7. **Progress Payments and Retainage.** Please add the following to the City’s General Terms and Conditions:

PROGRESS PAYMENTS AND RETAINAGE:

Progress Payments: On not later than the last day of every month, the Contractor shall prepare and submit an invoice covering the total quantities of work that have been completed from the start of the job up to and including the last day of the preceding month together with such supporting evidence as required by the City.

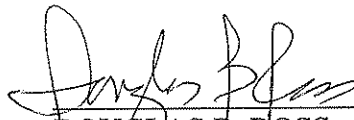
Retainage: On not later than the last day of the subsequent month, the City shall, after deducting previous payments made, pay to the Contractor 95% of the amount of the estimate as approved by the City. The 5% retained percentage shall be held by the City for 12-months after final inspection and acceptance by the City. This retainage shall be held in a non-interest bearing account.

8. **Library Diagrams.** Attached please find the following diagrams of the Concord Public Library:

- a. D.01: Exterior Elevations East & West Demo;
- b. D.02: Exterior Elevations North & South Demo.

PLEASE BE ADVISED THAT THE PROPOSER MUST ACKNOWLEDGE RECEIPT
OF ADDENDUM ONE ON THE PROPOSAL SHEET SIGNATURE PAGE (PAGE 18).

CITY OF CONCORD, NEW HAMPSHIRE

A handwritten signature in black ink, appearing to read "Douglas B. Ross", written over a horizontal line.

DOUGLAS B. ROSS
PURCHASING MANAGER

CITY OF CONCORD
PURCHASING DIVISION
MANDATORY PRE-PROPOSAL SIGN-IN SHEET
LIBRARY BUILDING RENOVATION-SEAL MASONRY EXTERIOR
RFP NO. RFP40-09 DATE: 4/14/09 TIME: 10:00 AM

ATTENDEES

PRINTED NAME	COMPANY NAME (Representing)	TELEPHONE #	FAX # (Including area code)	E-MAIL
1. Dany Ross	City of Concord - Purchasing	603-230-3664	603-230-3656	dross@concord.com
Mailing Address:	City Hall 41 Green Street, Concord, NH 03301			
2. Bill Graham	Twinstone Corp.	603-749-9300	603-673-6178	bjgraham@twinstonecorp.com
Mailing Address:	51 Franklin St. Milford, NH 03055			
3. Travis Whitehead	Knowles Industrial Services	207-854-1900	207-854-4996	Twhitehead@knowlesindustrial.com
Mailing Address:	295 New Portland rd. Gorham ME 04038			
4. Pete Chalonelle	Masonry Presentation Assoc.	207-797-7991	207-791-7889	pochan@hotmail.com
Mailing Address:	P.O. Box 8036 Portland, ME 04104			
5. Glen O'Donnell	Hascall + Hall	207-775-1481	207-773-5737	glen@hascallhall.com
Mailing Address:	273 Presumpscot St, Portland, Me. 04103			
6. Ernest L. Colimand	E. Colimand Construction	603/224-8367	603-224-4364	E.colimand@tbc.com
Mailing Address:	P.O. Box 190 Portsmouth, N.H. 03802-0120			
7. ARENO CONSTRUCTION Co. LLC				
Mailing Address:	P.O. Box 120 Portsmouth, N.H. 03802-0120, E-MAIL build@ARENOCONSTRUCTION.COM			

ATTENDEES

PRINTED NAME	COMPANY NAME (Representing)	TELEPHONE # (Including area code)	FAX #	E-MAIL
16.	NAZAR LODUSHANSKY (ENGELWOOD CONSTRUCTION)	603 6289900	603 6225111	
Mailing Address: 100 CARL DR. MANCHESTER NH 03103 NAZAR@ENGELWOODCONSTRUCTION.COM				
17.	Northwest Masonry Corporation (Eric Gagne)	Bow NH 603-229-1300	603 229 1305	eg@nwmcs.com
Mailing Address: 603 Route 3A Bow NH 03304				
18.	STEVE PICKERING STEBBINS PAINTING	Keene NH 603 352 1960		
Mailing Address: Stebbins Rd - Keene NH 03501				
19.				
Mailing Address: Highway 101				
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REVISED PROPOSAL SUBMISSION CHECKLIST

In order to be considered responsive, each prospective CONTRACTOR must submit the following documents, in **one (1) original and one (1) identical copy** as part of her/his proposal:

1. Proposal Sheet
2. Specifications Exception Form
3. Alternate W9 Form
4. City of Concord Indemnification Agreement
5. Product Data Sheets and Warranty Information for All Materials Used
6. List of All Equipment to be Used During the Project
7. 10% Bid Bond

The successful CONTRACTOR must submit, prior to contract signing:

1. **100% Payment Bond;**
2. **100% Performance Bond; and**
3. **His/her firm's insurance certificate (naming the City of Concord as an Additional Insured) that meets the minimum required types and levels of coverage**